

# **Training for Trainers (T4T)**

# **T4T Overview and Schedule**

Please note that this is a standard schedule. Scheduling may be adjusted at the discretion of your instructor.

## Day 1 (on-site)

## 0815–0840 Part 01a: Candidate introductions

Trainer candidates and instructor meet for brief introductions and an overview of the next two days.

## 0845-1215 Part 01b: Participate in and observe an actual safeTALK

Community participants arrive and join trainer candidates to participate in and experience a standard community *safeTALK* workshop.

## 1215-1230 Participants depart, candidates and instructor experience a short and general debrief of

the morning demonstration with the Community Support Resource before the CSR departs the workshop.

1230–1315 Lunch (provided at the training site)

## 1315-1600 Part 02a: Candidate reflections, review of the trainer manual, questions, and clarifications

Part 02b: Preparation (for first or second half assigned) and self-directed study Each *safeTALK Trainer Candidate* will be notified of the half of *safeTALK* that they are to prepare to present.

# Part 02c: Candidates spend the evening in self-study/preparation for task presentations the next day

Candidates may use the safeTALK T4T Study Guide to enhance their understanding of safeTALK.

## Day 2 (on-site)

## 0830–1230 Part 1: Meeting, experiencing and integrating

Candidates will debrief their evening study and participate in a read-through/talk-through of *safeTALK*. Candidates will begin to integrate what they experienced from a participant's perspective with what they have learned about the training process.

### **1230-1300** Lunch (provided at the training site)

## 1300-1530 Part 2: Presenting, participating and discussing

Each candidate demonstrates a part of the half of *safeTALK* they were assigned just as if they were presenting it in an actual *safeTALK* training. Other candidates will act as if they are participants during the demonstration. Each candidate provides a brief overview of the purpose of that part and answers such questions as:

- 1. What might the participants be thinking and feeling when they participate in or hear this part? How are the Core Beliefs reflected in this part?
- 2. Why does a particular part occur here within safeTALK?
- 3. How does this part of *safeTALK* fit with or illustrate any of the Beliefs Trainers Have About safeTALK found in the *Essential Information for safeTALK Trainer Candidates*?
- 4. What did I discover about learning to present this part that would be helpful to share with my fellow candidates?

### 1530-1615 Part 3: Individual candidate feedback

A brief discussion with the instructor regarding recommendations for candidate readiness. The instructor may recommend that a candidate share their first workshop(s) with another trainer or receive support from an experienced trainer.

## 1615–1700 Part 4: Reviewing, planning, and goodbyes

A look back and a look forward to a new trainer's first *safeTALK* presentation, including some tips on implementation, use of technology, and policies and procedures that all *safeTALK* trainers are expected to follow. *safeTALK Trainer Agreements* will be reviewed and signed. Starter *safeTALK* participant resource materials—if applicable—will be distributed.

#### Post-T4T

## Preparation: Reading, preparing and considering

Self-organized, from the end of the T4T until the new trainer's first safeTALK training.

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